

Vigness Music: Lesson Policies

BE PREPARED

Consistency in preparation is essential in developing the skill of playing a musical instrument well. It is therefore the student's responsibility to arrive at the lesson prepared; it is not my responsibility to improvise curriculum if the student does not. "Arriving prepared" means bringing all required materials to the lesson, and having practiced said material sufficiently. Students arriving unprepared may be turned away and counted as absent. A consistent lack of preparation will result in removal from the schedule.

TUITION

Lessons will be scheduled and paid on a monthly basis, and must be paid in advance. Tuition is due during the final week of each month for all lessons within the upcoming month. I will not give a lesson, nor will I reserve time that has not been paid up-front. A student arriving for a lesson that has not been paid in advance will be turned away, and the time will still be charged for that lesson if the student wishes to remain on the schedule.

ATTENDANCE

Credit is not granted for absences, regardless of how far in advance the absence is noted. I will make every effort to make up a missed lesson, however I cannot guarantee one; I can only guarantee your weekly scheduled appointment. Please bear in mind that I am an independent contractor, not an employee of the music store (if that's where your lesson occurs), and am not paid an hourly wage or salary. My income is based solely on the tuition fees. For this reason, I must maintain strict discipline with how my schedule is maintained. Conversely, if I am forced to cancel a lesson and a make-up time cannot be found, the lesson will be credited to the next month. As a professional, performing musician, unforeseen changes in my schedule can arise from time to time that will conflict with my teaching schedule. A missed lesson may be rescheduled one time at the teacher's discretion and convenience.

CESSATION

Students wishing to discontinue their studies must notify me at the beginning of their final month, so that we may properly summarize what we have addressed and lay groundwork for whatever their musical future will be, and so that I have ample time to fill their vacated time slot.

Students arriving late by more than 10 minutes, without notification, will forfeit that lesson.

Exceptions to any of these policies will be granted at the teacher's discretion.

Work hard. Have fun!

For any questions, please contact me directly at:

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